

Adult Social Care Scrutiny Committee

Agenda

Date: Wednesday, 20th July, 2011
Time: 10.30 am
Venue: Committee Suite 2/3 - Westfields, Middlewich Road, Sandbach, CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declaration of Interests/Party Whip**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests or members to declare the existence of a party whip in relation to any item on the agenda.

3. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers

Note: In order for officers to undertake any background research, it would be helpful if members of the public notified the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting with brief details of the matter to be covered.

Please contact Mark Grimshaw on 01270 685680
E-Mail: mark.grimshaw@cheshireeast.gov.uk any apologies or requests for further information or to give notice of a question to be asked by a member of the public

4. **Minutes of Previous meeting** (Pages 1 - 6)

To approve the minutes of the meeting held on 16 June 2011.

5. **Disabled Facilities Grant and Home Improvement Grant**

To receive a presentation from the Strategic Housing Manager.

6. **Think Local Act Personal - A National Strategy for Local Implementation**

To consider a report of the Director of Adults, Community, Health and Wellbeing – to follow.

7. **Adult Social Care Budget**

To receive a verbal brief from the Director of Adults, Community, Health and Wellbeing.

8. **Work Programme Update** (Pages 7 - 16)

To give consideration to the work programme.

9. **Forward Plan - extracts** (Pages 17 - 20)

To note the current Forward Plan, identify any new items and to determine whether any further examination of new issues is appropriate.

10. **Consultations from Cabinet**

To note any consultations referred to the Committee from Cabinet and to determine whether any further action is appropriate.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Adult Social Care Scrutiny Committee**
held on Thursday, 16th June, 2011 at Committee Suite 2/3 - Westfields,
Middlewich Road, Sandbach, CW11 1HZ

PRESENT

Councillor M J Simon (Chairman)
Councillor B Silvester (Vice-Chairman)

Councillors C Andrew, P Groves, S Jones, P Raynes, J Saunders, L Jeuda
and B Murphy

Apologies

Councillors J Jackson and F Keegan and Councillor Roland Domleo.

Officers

| | |
|---------------|---|
| Phil Lloyd | Director of Adults, Community, Health and Wellbeing |
| Lucia Scally | Head of Strategic Commissioning and Safeguarding |
| Liz Austin | Strategic Commissioning Manager |
| Mark Grimshaw | Scrutiny Officer |

1 DECLARATION OF INTERESTS/PARTY WHIP

None noted.

2 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public who wished to address the Committee.

3 TERMS OF REFERENCE, MEMBERSHIP AND MEETING DATES/TIMES

Mark Grimshaw presented a report that asked Members to consider the proposed terms of reference of the Committee, to note the Membership and to give consideration to meeting times/dates.

In noting the Membership of the Committee it was queried why there were only 11 Members and not 12 as in other Scrutiny Committees. It was confirmed that this place would be filled following the result of the by election held on 16 June 2011.

In discussing the proposed terms of reference, a number of suggestions were made:

- That the Committee regularly review the Adult Social Care budget in order to fully appreciate the challenges of the Directorate.
- That the Committee reviews performance in addition to reviewing the performance management arrangements of the Directorate.
- That all the terms of reference give consideration to an 'overview' or 'scrutiny' element.
- That the Committee continue to liaise with appropriate regional and national bodies.

In response to the points raised by the Committee, Phil Lloyd explained that the Directorate had added a number of suggested amendments to those presented in Appendix B of the report which largely reflected the aforementioned suggestions of the Committee.

With this in mind, the Chairman suggested a new draft terms of reference be produced incorporating the suggestions of the Committee and the Directorate. It was also put forward that this would then be distributed to Members for final approval before being sent to the Constitution Committee.

With regards to the future meeting times and dates, the Chairman suggested that 10.30am be kept as the preferable start time. It was also agreed that Westfields would be the preferred venue. In terms of the frequency of meetings, it was agreed that the Committee meet formally on a bi-monthly basis with possible interim meetings for briefings and updates. It was also agreed that this arrangement would be reviewed in six months in order to analyse how effective it had been.

RESOLVED -

- a) That the Membership of the Committee be noted
- b) That the new draft terms of reference incorporating the following comments of the Committee be distributed to Members for final approval before being sent to the Constitution Committee.
 - That the Committee regularly review the Adult Social Care budget in order to fully appreciate the challenges of the directorate.
 - That the Committee reviews performance in addition to reviewing the performance management arrangements of the directorate.
 - That all the terms of reference give consideration to an 'overview' or 'scrutiny' element.
 - That the Committee continue to liaise with appropriate regional and national bodies.
- c) That future Committee meetings be held at 10.30am, at Westfields on a formal bi-monthly basis with possible informal interim meetings in between.
- d) That the Committee meetings arrangement be reviewed in six months.

4 ADULT SOCIAL CARE SERVICES LANDSCAPE

Phil Lloyd, Director of Adults, Community, Health and Wellbeing, attended to provide an overview including the vision and transformation of the Directorate and

an outline of current issues which faced it. He drew particular attention to the increasing numbers of people needing assessment and funded care in Cheshire East which had resulted in a programme of transformational work across the Directorate, of which personalisation and prevention were central themes.

Phil Lloyd continued to explain that the Directorate was broken down into the following sections:

1. Local Independent Living Team (LILT) – Aimed to get the greatest possible increase in independence for those adults, families carers and communities. This team ensured that the Directorate was both local and personal.
2. Strategic Commissioning – Aimed to build capacity in communities and harness local skills to increase independence. The aim was to improve value for money by 'joining up' services through commissioning practice.
3. Care4CE – It was explained that this was the social care provider arm of the Adults, Community, Health and Wellbeing Directorate. Care4CE worked with health and wellbeing colleagues to deliver the 'lifestyle concept' in which existing facilities such as libraries, leisure and green spaces would increasingly be utilised for the health and wellbeing of all residents with a focus on those who were already accessing or potentially would access social care services and funding.

Following the presentation Members made a number comments and queries regarding the work of the Directorate.

It was agreed that it was appropriate for the Ofsted findings for Children's Services to be brought to the Committee. It was confirmed that such a practice would hold a lot of value considering that there were increasing overlaps in terms of work with families, safeguarding, young carers and in the transition between children's to adult's services. It was agreed that this should be put on the work programme.

It was queried when the Directorate plan would be reviewed. It was reported that as it was part of the corporate plan process it was reviewed quarterly.

Members indicated that keeping older people informed of services was important and officers indicated that there was a resource directory available on the Council's website and that an information gateway was being developed. It was noted that the Committee would be interested to evaluate efficacy of this system and to discover whether anything more could be done to ensure information was available more widely than to those with access to computers. It was agreed that a demonstration of the information gateway could be added to the work programme.

A more general discussion was held regarding what constituted an 'ageing society' and where the 'pressure points' for the Directorate were located. Phil Lloyd explained that the sources of pressure were coming from a variety of directions. Firstly, he explained that there was awareness that the Directorate was providing services when perhaps other things could be done to remove dependency and improve independence. It was reported that work was being done to improve this. Secondly, he contended that although people were living longer and that was positive, this also meant that the period of ill health was also

longer, putting more pressure on resources. Lastly, it was noted that a difficulty facing the Directorate was people paying for their own care in an inefficient manner, therefore putting an unnecessary burden on Cheshire East. Phil Lloyd explained how the Council were now helping people to manage their own budgets better, reducing the burden on resources.

A query was made about the potential impact of the financial difficulties that the Southern Cross Residential Homes were going through. It was reported nationally that no homes would close through this transition process but that there would possibly be staff reductions in respective homes. Lucia Scally, Head of Strategic Commissioning and Safeguarding, assured the Committee that Cheshire East would continually monitor the quality of these homes and Southern Cross' position.

Regarding this latter point, it was questioned whether the Directorate relied solely on Care Quality Commission inspections as there was some doubt as to the quality of these. Lucia Scally explained that Cheshire East did monitor the quality of provision in the Borough. This was achieved through:

- Reviews of individual placements where the PCT or Council fund and commission the service.
- Contracting and Supporting People team undertaking contract compliance monitoring.
- Safeguarding unit work to ensure safety.
- Collectively, Cheshire East ensured training and awareness of development within wider workforce of providers through the provider forums.

RESOLVED – That the presentation be noted.

5 WORK PROGRAMME UPDATE

Members considered the work programme and put forward a number of issues as potential items for future consideration. It was agreed that the Chairman would review these items with support from senior officers and bring back an updated work programme for further consideration by the Committee. It was also suggested that the LINK representatives should be invited to attend the meetings of the Adult Social Care

RESOLVED –

- a) That the following items be put on the Adult Social Care Scrutiny Committee work programme as items for future consideration:

- Ofsted review results for Children's Services
- Review of information gateway/communication methods for services for older people, adults and links with Family Information Service.
- Detailed review of a service area plan.
- Review of Adult Social Care Budget
- Review of the work of the LILTs and review of the work of safeguarding unit and LSAB.
- Understanding the 'lifestyle concept'

- Understanding the personalisation agenda
 - Understanding the national 'Think Local, Act Personal' policy and its implications
 - Review of the efficiency of people who self fund social care
 - Review of the work of the Care Quality Commission
 - Finishing the Dementia Task and Finish Review.
- b) That an updated work programme be brought back to the next Committee following review by the Chairman and senior officers.
- c) That LINK representatives be invited to attend future meetings of the Adult Social Care Scrutiny Committee.

6 FORWARD PLAN - EXTRACTS

The Committee gave consideration to the extracts of the forward plan which fell within the remit of the Committee.

RESOLVED –

- a) That the forward plan be noted
- b) That the items regarding the Home Improvement Agency Review and the Think Local, Act Personal National Strategy be put on the agenda for the next meeting of the Committee.

7 CONSULTATIONS FROM CABINET

There were no consultations from Cabinet.

The meeting commenced at 10.30 am and concluded at 12.20 pm

Councillor M J Simon (Chairman)

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CHESHIRE EAST COUNCIL

REPORT TO: ADULT SOCIAL CARE SCRUTINY COMMITTEE

| | |
|-------------------------|-----------------------|
| Date of Meeting: | 20 July 2011 |
| Report of: | Borough Solicitor |
| Subject/Title: | Work Programme update |

1.0 Report Summary

- 1.1 To review items in the 2011 Work Programme, to consider the efficacy of existing items listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

- 2.1 That the work programme be received and noted.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Climate change - Health

- 6.1 Not known at this stage.

7.0 Financial Implications for Transition Costs

- 7.1 None identified at the moment.

8.0 Legal Implications (Authorised by the Borough Solicitor)

- 8.1 None.

9.0 Risk Management

9.1 There are no identifiable risks.

10.0 Background and Options

10.1 In reviewing the work programme, Members must pay close attention to the Corporate Plan and Sustainable Communities Strategy.

10.2 The schedule attached, has been updated in line with the Adult Social Care Committee's recommendations on 16 June 2011. Following this meeting the document will be updated so that all the appropriate targets will be included within the schedule.

10.3 In reviewing the work programme, Members must have regard to the general criteria which should be applied to all potential items, including Task and Finish reviews, when considering whether any Scrutiny activity is appropriate. Matters should be assessed against the following criteria:

- Does the issue fall within a corporate priority
- Is the issue of key interest to the public
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation
- Is there a pattern of budgetary overspends
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service

10.4 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

11.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mark Grimshaw
Designation: Scrutiny Officer
Tel No: 01270 685680
Email: mark.grimshaw@cheshireeast.gov.uk

As of 12/07/2011

Adult Social Care Scrutiny Committee: April 2011 – September 2011

Portfolio Holder – Roland Domleo

Historical Record

| Date of Meeting | Agenda Setting Meeting | Topic | Purpose/Key issues (including origin) | Comments post meeting |
|------------------------|-------------------------------|--|--|--|
| | | | | |
| 16 June 2011 | | Terms of Reference, Membership and meeting Dates/Times | Required for new Committee | Updated ToR to be distributed to Members before being sent to Constitution Committee |
| | | Adult Social Care Landscape | Members made aware of the challenges facing the Directorate. | Presentation noted |
| | | | | |
| Date of meeting | | Topic | Purpose/Key issues (including origin) | Comments post meeting |
| | | | | |
| 20 July 2011 | 11 July 2011 | Disabled Facilities Grant and Home Improvement Grant | A review of Home Improvement Agency services was carried out in 2010 with a view to streamlining the service into 1 service across Cheshire East, to improve delivery of Disabled Facilities Grants. A procurement process has been undertaken and once tenders have been evaluated a report will be | |

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| | | | submitted to Cabinet either recommending awarding a contract, or recommending bringing the service in-house. This is very much tied up with adult social care redesign, and the HIA is the main delivery agent for the Disabled Facilities Grants | |
| | | Think Local Act Personal – A National Strategy for Local Implementation | To consider the strategy prior to Cabinet decision on 1 August 2011. | |
| | | Adult Social Care Budget | To receive a verbal brief outlining pressure points on budget | |
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| Date of meeting | | Topic | Purpose/Key issues (including origin) | Comments post meeting |
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Next Agenda Setting Meeting: tba

Ongoing items/reviews/Monitoring Papers

| Item | Reporting: | Committee Meeting | | | | | | | |
|---|--|-------------------|------|------|-------|-------|-------|------|------|
| | | 16/6 | 20/7 | 22/9 | 27/10 | 22/11 | 21/12 | 18/1 | 28/2 |
| Social Care Redesign – including: - The process of moving people onto Personal Budgets - People increasingly purchasing services off the private sector – making savings and focusing on re-ablement. - The streamlining of processes | When appropriate | | | | | | | | |
| Safeguarding | When appropriate | | | | | | | | |
| Budget Consultations | When appropriate | | | | | | | | |
| The Cheshire and Wirral Councils' Joint Scrutiny Committee | Monitor minutes of meetings when appropriate | | | | | | | | |

Possible Future Issues / Items (Chronology)

Meeting dates:

| | |
|---|--|
| 20 July 2011 22 September 2011 27 October 2011 (informal) 22 November 2011 21 December 2011 (informal) | 18 January 2012 28 February 2012 (informal) 15 March 2011 17 April 2012 (informal) 9 May 2012 |
|---|--|

| Item | Corporate Priority / Targets | Notes | Suggested Action | Due Date and Status |
|---|---|---|--|-------------------------------------|
| Ofsted review results for Children's Services | To improve life opportunities and health for everybody in Cheshire East; | Asked for at meeting held on 16.06.2011 | To review those areas which have an overlap with ASC | September 2011 On track |
| Communication methods for services for older people | To improve life opportunities and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | Asked for at meeting held on 16.06.2011 | Members to consider the appropriateness of communication methods | September 2011 On track |
| Care Quality Commission | To improve life opportunities and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | From the Health and Adult Social Care Scrutiny Committee Asked for at meeting held on 16.06.2011 | Members to review the work of the CQC | October 2011 (informal) On track |
| Detailed review of a | To improve life opportunities | Asked for at meeting held on | Members to receive a | October 2011 (informal) |

| | | | | |
|---|---|---|-----------------------|---|
| service area plan (LILT team) | and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | 16.06.2011 | brief | |
| Understanding the 'lifestyle concept' including lifestyle centres | To improve life opportunities and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | Asked for at meeting held on 16.06.2011 | Members to be briefed | October 2011 (informal) On track |
| Safeguarding and the implications of funding pressures. | To improve life opportunities and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | | | November 2011 On track |
| Review of the efficiency of people who self fund social care | To improve life opportunities and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | | | November 2011 On track |
| Support for Carers | To improve life opportunities and health for everybody in Cheshire East; To give the people of Cheshire East more choice and control around services and resources | Asked for at meeting held on 16.06.2011 | | November 2011 On track |

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|--|--|--|--|--------------------------------------|
| Local Involvement Network (LiNK) – Work Programme; Future arrangements and transition to Local Healthwatch | <p>To improve life opportunities and health for everybody in Cheshire East;</p> <p>To give the people of Cheshire East more choice and control around services and resources</p> | | | <p>November 2011</p> <p>On track</p> |
|--|--|--|--|--------------------------------------|

Items to be considered:

- Wishing Well (post Age Concern)
- Commissioning Strategy/Whole System Commissioning – GP Consortia Pilot
- Development of a protocol for informing the public about changes in social care arrangements
- Charging policy
- New Dementia Unit and Hollins View – Business Case
- Review of the efficacy and value of the decision to close residential homes – possibly as part of the potential T&F Review

Disregarded / Discontinued Items

| Item | Date | Reason |
|--|------------|--|
| Understanding the personalisation agenda | 11/07/2011 | Included in 'Think Local, Act Personal' item |
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Task Groups – potential/current/completed

| Title | Progress Notes/Actions |
|---|---|
| Dementia Services | Postponed due to election. Agreed to continue the work of the T&F group |
| Future Arrangements/Provision of Residential Care | Possible T&F Review following motion in April 2011 Cabinet. |
| | |

Dates of Future Cabinet Meetings

1 August 2011, 5 September 2011, 3 October 2011, 31 October 2011, 28 November 2011, 5 December 2011, 9 January 2012, 6 February 2012, 5 March 2012, 2 April 2012 and 30 April 2012.

Dates of Future Council Meetings

21 July 2011, 13 October 2011, 15 December 2011, 23 February 2012, 19 April 2012 and 16 May 2012.

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FORWARD PLAN 1 JULY 2011 - 31 OCTOBER 2011

This Plan sets out the key decisions which the Executive expect to take over the next four months. The Plan is rolled forward every month. It will next be published in mid July and will then contain all key decisions expected to be taken between 1 August and 30 November 2011. Key decisions are defined in the Councils Constitution.

Reports relevant to key decisions, and any listed background documents may be viewed at any of the Councils Offices/Information Centres 6 days before the decision is to be made. Copies of, or extracts from these documents may be obtained on the payment of a reasonable fee from the following address:-

Democratic Services Team
Cheshire East Council ,
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686463

However, it is not possible to make available for viewing or to supply copies of reports or documents, the publication of which is restricted due to confidentiality of the information contained.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, Council Information Centres and Council Offices.

The law and the Council's Constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

Forward Plan 1 July 2011 to 31 October 2011

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | Relevant Scrutiny Committee | How to make representation to the decision made |
|--|---|----------------|---------------------------|--|------------------------------|--|
| CE10/11-90 Home Improvement Agency Review | To agree the future delivery of Home Improvement Agency Services across Cheshire East. | Cabinet | 1 Aug 2011 | Supporting People commissioning body, existing service providers and the PCT | Health and Social Care | John Nicholson, Strategic Director Places |
| CE11/12-5 Think Local Act Personal - A National Strategy for Local Implementation | To reaffirm support for personalisation as the delivery mode for publicly funded care, and to develop arrangements for self funders that maximise their ability to be independent of the Council for as long as possible. | Cabinet | 1 Aug 2011 | | Health and Adult Social Care | Phil Lloyd, Director of Adult, Community Health and Wellbeing Services |
| CE11/12-10 Buildings Rationalisation and Re-Provision of Community Services | With the growing personalisation of care budgets, to consider a range of options to maintain services to those with social care needs whilst reducing the associated building related costs. | Cabinet | 1 Aug 2011 | With service uses, their carers and the wider community. | Adult Social Care | Phil Lloyd, Director of Adult, Community Health and Wellbeing Services |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | Relevant Scrutiny Committee | How to make representation to the decision made |
|---|---|-----------------------|----------------------------------|--|---|--|
| CE11/12-4 Business Planning Process 2012/2015 - Business Plan | To approve the Business Plan for 2012/2015 incorporating updated budget and policy proposals together with the Capital Programme. | Cabinet, Council | 6 Feb 2012 | With all Members and a range of local stakeholders including PCT's, Parish Councils, social care representatives, businesses, trades unions, the schools forum and the public. | To be determined but expected to be a scrutiny budget consultation group. | Lisa Quinn, Borough Treasurer and Head of Assets (Section 151 Officer) |

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